



**Age-Friendly Thunder Bay Committee
Minutes
Tuesday October 9 2012
11:45 pm - 1:00 pm**

IN ATTENDANCE:

Laurie Biggar, Marita Campbell, Rebecca Johnson, Wendy Kirkpatrick, Marie Klassen, Mary Jane Kurm, Diane MacLaurin, Randy Moore, Shirley Ozbolt, Catherine Peterson, Barb Philp, David Pierce, Brenda Reimer, Lee Stones, Ian Thompson, Kris Woznesensky and Mary McGeown

ITEM	WHO	DUE DATE
1. Welcome and Introductions		
<ul style="list-style-type: none"> • Rebecca Johnson called the meeting to order and welcomed everyone. • Rebecca thanked the Retired Teachers' of Ontario, District 2, for providing the lunch. 		
2. Review and Update Committee Contact Information		
<ul style="list-style-type: none"> • Committee members were asked to review their contact information and provide any updates to Mary. 	Everyone	ASAP
<ul style="list-style-type: none"> • Rebecca Johnson noted that there are a number of vacancies on the contact list and that we are about to embark on a strategy to encourage representation on the Committee, 		
<ul style="list-style-type: none"> • Committee members were asked to review the list and consider other community organizations or businesses that could be invited to join the Committee. 	Everyone	
3. Approval of the Agenda		
4. Minutes from June 22, 2012 Meeting: approved		
5. Collaborative Steering Committee (Ontario Trillium Foundation project)		
<ul style="list-style-type: none"> • The Steering Committee has also developed a strategic planning framework that will be discussed under the next item. • Framed certificate has been received from WHO (Switzerland) • Rebecca Johnson will present the certificate at to City Council on Monday October 15 and it will then be displayed in City Hall. • The Steering Committee met with Sue Prodaniuk (Confederation College) and as a result has established a Public Awareness Task Group that will be led by Randy Moore. 		
6. Approval in principle of AFTB Terms of Reference, Strategic Planning Framework & Organization Chart		
<ul style="list-style-type: none"> • Rebecca Johnson reported on Collaborative Steering Committee discussions related to sustainability. As a result a new goal has been added to the AFTB Terms of Reference and a strategic planning 		

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framework was developed.		
<ul style="list-style-type: none"> "Goal # 1: To ensure the sustainability of Age-Friendly Thunder Bay by continuing its organizational development process." 		
<ul style="list-style-type: none"> The work related to this goal will ensure that the products and processes resulting from the OTF funding will continue over time under the jurisdiction of Age-Friendly Thunder Bay. 		
<ul style="list-style-type: none"> The strategic planning framework combines the goals identified in the Terms of Reference and the work plans that have been developed by each of the Task Groups. The timeline for the strategic plan is divided into quarters while task group work plans are divided into months. The task groups, as they further define their work, will refine the objectives. 		
<ul style="list-style-type: none"> In relation to Goal # 2 the audit required for further development of the City of Thunder Bay Action Plan will not be conducted until January 2013. 		
<ul style="list-style-type: none"> The strategic planning framework is a starting point for organizing our work - it is a living document that will be adapted to the needs of AFTB over time. 		
<ul style="list-style-type: none"> A report on the Children's Charter is in today's Chronicle Journal; this may be a good model for AFTB to review. 		
<ul style="list-style-type: none"> A key or legend could be added to the strategic planning framework. 	Mary	
Organization Chart:		
<ul style="list-style-type: none"> The need to address cultural diversity could be addressed in a number of ways. 		
Diversity Thunder Bay		
Fort William First Nation		
Urban Aboriginal Strategy		
Indian Friendship Centre		
First Nations; as a result of recent elections Nan is restructuring so wait for a month or two;		
Ontario Native Women's Association		
Metis Association		
Thunder Bay Multicultural association – contacts from various sections; e.g. Tai Chi		
Boards of Education		
Wesway		
LHIN		
<ul style="list-style-type: none"> 55 Plus Centre – friendly visiting program has a matching service that addresses language and cultural therefore may have some insight regarding diversity for AFTB; Cathy Gibson is the contact person 		

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<ul style="list-style-type: none"> Need to expand the "for profit" side of the organization; include businesses that are specifically geared to older persons, for example, pharmacies, banks, doctors, fire, casino, Chamber of Commerce 		
<ul style="list-style-type: none"> Need to develop a process for inviting organizations to join the AFTB committee; this will be managed by the PA Task Group 		
<ul style="list-style-type: none"> Each task group needs to identify their specific needs for volunteers. 		
<p>7. Report from the Business Toolkit Task Group</p>		
<ul style="list-style-type: none"> David Pierce noted that the business toolkit is in its third draft and presented a summary of the toolkit sections; hope to present a mock up of the toolkit at the December meeting 		
<ul style="list-style-type: none"> Key informant interviews will be conducted during late October and November. The toolkit will be edited based on feed back from these interviews. 		
<p>8. Report from the Intergenerational Education Task Group</p>		
<ul style="list-style-type: none"> Meetings are being arranged to discuss the intergenerational modules with each of the school boards. It is important to vet the modules with the school boards and this may impact our ability to get into the schools during the 2012/13 school year. 		
<ul style="list-style-type: none"> Our hope is that the teachers will incorporate AFTB into their curriculum plans 		
<ul style="list-style-type: none"> Task group is also considering how to roll the modules out in the broader community. 		
<p>9. Report from the Public Awareness Task Group</p>		
<ul style="list-style-type: none"> Randy Moore has agreed to lead this task group. The group will assist in disseminating and organizing the information; funneling what information is going where and in the development and production of information; hand outs for community meetings etc. 		
<ul style="list-style-type: none"> The PA Task Group will act on decisions that are made by the Collaborative Steering Committee. 		
<ul style="list-style-type: none"> Packages will be developed for volunteers who are making AFTB community presentations; the packages will be tailored to the needs of each group or organization. 		
<ul style="list-style-type: none"> At the December meeting, Ian Thompson will take a group picture for use by the PA Task Group. 	Ian Thompson	
<ul style="list-style-type: none"> Shaw Cable has agreed to produce videos that will become part of the rotating vignettes. 55 + has just produced a video so we may learn from their experience. Confederation College film students may also be helpful. 		
<ul style="list-style-type: none"> You Tube and other social media alternatives should also be considered - particularly in relation to intergenerational education. 		

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10. Report On the City of Thunder Bay Age-Friendly Action Plan		
<ul style="list-style-type: none"> Karen Lewis hopes to have an update for the December meeting of this committee. 		
11. Report On the Ontario Trillium Foundation Workshop (Sept 28 2012)		
<ul style="list-style-type: none"> Laurie Biggar gave a report on the Ontario Trillium Foundation Workshop on aging. Other committee members also attended the event. The TB Newswatch film clip on this workshop can be viewed at: 		
<ul style="list-style-type: none"> http://www.trilliumfoundation.org/en/index.asp 		
<ul style="list-style-type: none"> The morning session provided age related information particular to Northwestern Ontario. The information was prepared by Trillium staff and may be posted on the Trillium web site in the near future. 		
<ul style="list-style-type: none"> Thunder Bay has the 3rd highest percentage of seniors in Ontario; 1 in 4 seniors live alone; the number of seniors living in poverty will increase by 25% with a high representation of women who are seniors living in poverty. 		
<ul style="list-style-type: none"> About sixty people attended the morning session which was geared to the not for profit sector, students and seniors. 		
<ul style="list-style-type: none"> The not for profit sector is not prepared to meet the coming demands of seniors; this sector needs to collaborate and work together in order to move forward. 		
<ul style="list-style-type: none"> Break out sessions discussed how to bring people together to move forward and make change in our community. Transportation and the issue of centralized or dispersed services for seniors emerged as themes from the break out discussions. 		
<ul style="list-style-type: none"> Most OTF funding at this time goes to children (22%) with 8% designated for seniors. 		
<ul style="list-style-type: none"> The afternoon, which was attended by fewer people, focused on recreation and sports. 		
<ul style="list-style-type: none"> The new Trillium CEO attended the event. 		
<ul style="list-style-type: none"> The workshop did not produce specific recommendations. 		
12. Other Business		
<ul style="list-style-type: none"> Rebecca Johnson, in response to an invitation from the Lakehead Social Planning Council, will represent Age-Friendly Thunder Bay on the Poverty Reduction Steering Committee; Ian Thompson will be the alternate representative. 		
13. Next Meeting:		
<ul style="list-style-type: none"> Tuesday December 11 - hosted by the United Way of Thunder Bay 		
<ul style="list-style-type: none"> The boardroom is located next door to the actual offices of the United Way. The board room address is 1081 Barton St., (corner of Barton and 		

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Sibley Drive; near the Tim Horton's on Balmoral)		
<ul style="list-style-type: none"> Enter the parking lot from Sibley Drive or Barton Street and use the entrance facing Balmoral Street. Boardroom is on the second floor to your right. 		
https://maps.google.ca/maps?q=United+Way+Of+Thunder+Bay&hl=en&ll=48.401186,-89.259861&spn=0.00812,0.019205&cid=14769033972944075314&gl=CA&t=m&z=16		
14. 2013 Meeting Schedule:		
Tuesday March 12 (hosted by 55 + Centre)		
Tuesday June 11 (hosted by Grandview Lodge)		
Tuesday October 8 (host to be determined)		
Tuesday December 10 (hosted by the City of Thunder Bay; McNaughton Room, City Hall)		